



Western Port Community Liaison Committee

MEETING MINUTES

Date	10 March 2021
Time	1:00 – 2:15 pm
Location	Virtual Meeting chaired from BlueScope Western Port Admin Meeting Room 1

Attendees: Shelley Kyriazis – BlueScope WP Environment Advisor (chair), Louise Page – Chair Councillor Advisory Committee, Kathryn Every - PoHA, David McCord - Exxon, Stephen Brend – Western Port Biosphere (for Greg Hunt), Mike Hussey – BlueScope WP Plant Manager, Ron Bange – BlueScope WP Asset Manager, Laura Towey – BlueScope WP HR Manager.

Apologies: Ian Stevenson, Greg Hunt, Dick Cox.

1. Opening and apologies

Shelley opened the meeting and welcomed all present, apologies recorded above. Councillor Dixon has requested to be added to attendee list for future meetings.

ACTION: Shelley to add Councillor Dixon to WP CLC membership list.

2. Review of previous minutes (except EIP and Performance)

Listed actions from previous meeting held in October 2020 have all been completed.

3. Performance Review

Highlights/Issues of significance

- EPA licence discharge – tracking performance to annual median limits. BlueScope’s licence include both maximum limits and annual median (load across the year). Process improvement work has been put in place to better track annual performance against median limits progressively across the course of the year. The process improvements have been put in place due to last years results for ammonia performance falling right on our licence limit.
- ISO 14001 (and 9001) recertification audit completed by our external auditors last week. Interim results for Western Port were very good, with no non conformance noted and a handful of opportunities for improvement recorded. Overall a very good result for Western Port.

Activities

- BlueScope’s annual clean up Australia day activities are planned for Western Port during March and early April.
- Western Port’s tree planting commitment – planting one tree per employee is now complete, with just over 600 trees planted.
- Submission prepared for DELWP Business Recovery Energy Efficiency Fund – Western Port submitted a project for improvement to metering across our site. Metering improvements assist in tracking consumption performance and identifying improvement projects.

Incidents

- Western Port’s reporting of environment incidents remains reasonably stable – reporting numbers are slightly down compared to this time last year, however overall a good performance when considering the various levels of COVID restrictions we have been between October last year to now. Incident reporting numbers have noticeably increased post new year as more personnel return to working onsite due to easing COVID restrictions.
- Incident reporting continues to be centred on pro-active (near miss) reporting of incidents, there has been an increase in low rated incidents relating to incidents like small spills into bunded areas, minor leaks, issues with rubbish segregation and incorrect storage of chemicals outside of bunds.

Environment Improvement Plan (EIP) Intensities

All EIP targets met for the first half of FY2021. Work was planned to commence late last year on refreshing the Western Port Environment Improvement Plan (the current plan ends in 2021), this has been slightly delayed due to other commitments. It is anticipated this will be completed by end of FY2021. As with previous plans we would like to present the revised plan to the CLC for recognition to demonstrate BlueScope's commitment to achieve the targets in the plan. Once a drafted is completed a copy will be circulated to the group.

Regulatory Update

- Reporting submissions for FY20: We have received one request from EPA seeking clarification of NPI reporting load for particulate. Response has been provided to EPA regarding our historic over reporting in NPI and this will be rectified as work continues aligning our reporting methods across BlueScope's Australian Manufacturing business. EPA were satisfied with our response and the matter has been closed out.
- FY 2021 Licence Monitoring progress:
 - All stack testing is now complete.
 - Noise monitoring planned to April (5 yearly assessment).
 - Groundwater monitoring of internal bores – proposal received and aiming to conduct this work late March to early April.
 - Background and boundary stormwater monitoring has been hampered by lack of rainfall substantial enough to provide a representative flow.

4. General Business

Western Port Production Performance

- Production performance continues to be strong at Western Port despite the various restrictions in place to manage COVID19. Increased tonnes are forecast across the plant.
- MCL5 has increased capacity from two crews to three crews in the last 6 months.
- One year to the day since COVID restrictions were introduced, it was considered at the time that this would impact Western Port's production however demand has remained strong throughout.
- Overall positive outlook for BlueScope.

Western Port Wharf SEMP Update

- There have been zero reportable incidents since our last meeting.
- Shipping activity -ongoing steel shipment with approximately 1 to 2 movement per month.
- Rail outages continue to challenge our steel supply, currently being supplemented by shipping as required.
- KHI Hydrogen Project – shipping activity now deferred until later in the year.

Western Port COVID 19 Management

- COVID normal continues to be managed on site with health screening at all entrance points.
- We have not experienced any further positive cases or contacts at Western Port.

Western Port People Update

- Employee numbers 632.2 FTE (12.40% female, 87.60% male). BlueScope are seeking a human rights exemption for active recruitment of females. A period of public notification will apply as part of the process. Goal is to diversify the workforce, actively increasing % of female staff. Part of this process is providing a flexible work environment to attract more women including initiatives like Part Time work, job share and reduced shift hours.
- Employee attrition 6.1%.
- Average age 45.1 years.
- Average length of service 12.2 years.
- Recruitment:
 - Process Operator talent community currently underway. Information evenings running over two nights with over 600 applicants in total. Effectively no previous experience is required to apply for a role.
- WP Customer Service Centre – due to open in December 2021.

- EA negotiations have commenced, looking very positive at this stage, appears in principal agreement may be reached early, the first time this has happened in 50 years.

General

Round the table:

Louise Page – Chair Councillor Advisory Group

- Now the Chair of the Councillor Advisory Group for the shire. Hoping to generate more open communication moving forward.
- Mornington Peninsula Koala Conservation Group currently conducted presentations across the peninsula which may be of interest to BlueScope. Louise offered to make the introductions.

ACTION: Shelley to follow up with Louise regarding the Koala presentation.

David McCord - Exxon

- Exxon EA negotiations have commenced.
- Exxon, like BlueScope has a strong focus on gender gap in their workforce, actively seeking to increase females in their workforce.
- Sale of Exxon is now off.

Kathryn Every – Port of Hasting Development Authority

- Port maintenance work continues
- Port of Hastings next Consultative Committee meeting scheduled for 26 April.
- Items of note, spill reported at San Remo, and ongoing issues with unauthorised access at Crib Point.
- Port recertification will occur later in the year.
- Process to upgrade security of port assets underway, including installation of CCTV and lighting upgrades.

Stephen Brend – Western Port Biosphere

- Biosphere is currently running a biodiversity in schools' program.
- KHI provided a briefing to Biosphere which was well received.
- Upcoming event at Morning Peninsula Regional gallery focusing on shorebirds of Western Port. Stephen will provide information for circulation to BlueScope staff.

ACTION: Shelley to circulate event information on WP workplace site.

Laura Towey – BlueScope HR Manager

- Strong relationship has been built between BlueScope and the VCAL program. Current intake of 12 students across three disciplines mechanical, electrical and finance.
- BlueScope are advertising apprenticeships to VCAL first prior to advertising more widely.
- We continue to support the Brotherhood of Saint Lawrence transition to work program.

5. Next Meeting:

Suggested Dates – October 6th, 13th or 20th 2021. Time 1PM to 2:30PM.

Let me know if you have any specific preference regarding timing and I will attempt to accommodate the majority.

Minutes taken/prepared by SK.